

PROGRAM SPECIALIST

The Occupational Development Center, whose mission is to provide high quality vocational training and employment opportunities for individuals with developmental disabilities, is seeking a full-time Program Specialist. The Program Specialist develops and implements Individual Service Plans, coordinates services, trains and supervises program participants, and maintains contact with families and outside agencies.

Qualified applicants must possess:

- * B.S. Degree in Human Services field - or
- * B.S. Degree (in any major) that includes at least 30 credits in human services
- * 1 year experience working with people with Disabilities
- * 1 year supervisory experience
- * Valid driver's license

Full-time position (40 hrs/wk), M-F, 8:00am – 4:30pm

Benefits available after completion of 90-day orientation Period: Health, Dental, Vision, Disability and Life Insurance; Paid Time Off; Simple IRA w/company match.

Job applications available on-line at www.odcenter.org Send letter of interest, resume, and completed job application.

Email: shellyl@odcenter.org, or Fax: (717) 397-4260, mailing address: Occupational Development Center, 640 Martha Avenue, Lancaster, PA 17601, attn: Shelly Laity